



**REPORTING BACK THE COMMITTEES DECISIONS AND RECOMMENDATIONS**

**GRINDLEFORD PRIMARY SCHOOL GOVERNING BODY**

**Committee: Achievement, Standards, Learning and Teaching Date: 31/01/17 at 15.30**

**Chaired By: Julia Fletcher**

**Clerked By: Becky Harby**

<b>Present:</b>	<b>Apologies for Absence:</b>
Julia Fletcher	Barbara Kwiecinski
Becky Harby	
Peter O'Brien	
Leonie Hill	
Cynthia Nettel	

<b>Agenda Items:</b>	
<b>1. Declaration of interest</b>	
<b>2. Minutes of the previous Meeting (s)</b>	15/11/16 – ASL&T
<b>3. Matters arising</b>	
<b>4. Policy approval</b>	<ul style="list-style-type: none"> <li>- Whole school planning (carried over from Autumn 2 meeting)</li> <li>- Drug Incident management (carried over from Autumn 2 meeting)</li> <li>- Assessment for Learning</li> <li>- Cross Phrase Transfer</li> <li>- Gifted and Talented</li> <li>- Derbyshire's Statement LAC</li> <li>- Food</li> <li>- Looked after children</li> <li>- Physical Activity</li> <li>- PSH&amp;C Education</li> </ul>
<b>5. Tracking</b>	<p><b>Work Scrutiny</b></p> <ul style="list-style-type: none"> <li>- Feedback following governor visits</li> <li>- Work Scrutiny Focus</li> <li>- Cluster monitoring meeting outcomes and moderation update</li> </ul>

	- SIP Progress update – NFER Results Cross class observation timetable
<b>6. SEND</b>	
<b>7. Governor Visits</b>	Learning walks Subject Co-ordinator Meetings
<b>8. AOB</b>	

**Summary of Main Points Discussed - Listed with minute numbers.**

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Agenda Number	Minute Number	Discussion:
<b>1.</b>	<b>11</b>	No declarations of interest
<b>2.</b>	<b>12</b>	The minutes of the previous ASLT meeting were agreed as a true record and approved, subject to the amendments made by JF. BH to then print and ask for signatures.
<b>3.</b>	<b>13</b>	<p><b>Matters arising:</b></p> <p>(131) (5) Still ongoing action – governor data to be uploaded on the school website <b>Action LH</b></p> <p>(5) LH has spoken to RPetts regarding list of useful websites for maths/literacy to support children’s work outside school, but no further yet. <b>Action ongoing</b></p> <p>(147) (5) R Petts invited to speak to Governors about recent visit – <b>action LH</b></p>
<b>4.</b>	<b>14</b>	<p><b>Following policies approved:</b></p> <p>Whole school planning</p> <p>Drug incident policy</p> <p>AFL</p> <p>Cross phase transfer</p> <p>Gifted and talented</p> <p>Derbyshire’s LAC (Looked after children) statement and policy</p> <p>Physical Activity (subject to entering swimming for class 3 in Summer 5/6)</p> <p>PSH&amp;C Education</p> <p>Food policy</p> <p>Sex and relationships policy</p> <p>Smoking policy</p>

5.	<p><b>15</b></p> <p><b>16</b></p>	<p><b>Tracking</b></p> <p>Work scrutiny update. It was discussed that the scrutiny needs to be limited to smaller areas and relate to the SIP to be more efficient and effective. The next work scrutiny should be one or two weeks before the next sub-committee. Timing was important – it was noted maths scrutiny should be later in the year as time for more topics to be re-covered in order to show progression. Along with scrutiny, children should also be chatted to informally, to ask them about their work, feedback, targets etc. The next work scrutiny will be 24<sup>th</sup> March 2017. The focus will be based on the SIP, which will be discussed after the FGB.</p> <p>JF went through the work scrutiny process. It was noted:</p> <ul style="list-style-type: none"> <li>*Lots of evidence of children working through objectives</li> <li>*See progression through objectives stuck in front of books. Good for governors, parents, staff</li> <li>*All work needs dating</li> <li>*Evidence of personalised learning was seen</li> <li>*In writing, assessment books follow children through so progression can be seen</li> <li>*Different teaching styles evident</li> <li>*Lots of self-assessment – traffic lights, 1-10 scoring</li> <li>*Targets clear in literacy but less so in maths</li> <li>*Neat layout in books</li> <li>*Harder to see progression in Key Stage 1 due to more practical nature of teaching/work</li> <li>*Rising Stars results in line with work would be interesting next time</li> <li>*Looking at intervention could be useful</li> </ul> <p>LH agreed that the evidence seen by the governors in the work scrutiny was a fair representation, particularly as teachers had spent time working on the feedback and quality of marking.</p> <p><b>Cluster monitoring meeting outcomes and moderation update</b></p> <ul style="list-style-type: none"> <li>*Writing moderation – only some writing moderated in the cluster.</li> </ul> <p>There were huge differences in the marks within the writing moderation itself. All the work was much of a muchness, but some percentages were extremely higher than others, although no evidence was seen for the extreme discrepancy. Debbie Greaves discussed editing skills in SIP. It was recommended children should complete a piece of work, then be taught some editing skills, then go back and</p>
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	17	<p>edit the original piece of work. This is still classed as an independent piece of work. LH stated they would try this.</p> <p>*Pupil premium statement – complete and place on website. <b>Action LH</b></p> <p>*Collaborative methods of working cancelled.</p> <p>*Rachael Slack attended Y2 maths moderation. GPS has decided not to take on ‘Maths Mastery’ which has been adopted by the rest of the cluster. However, higher ability all now have workbooks based on maths mastery as they now cannot move onto Y3 work.</p> <p><b>Meetings to follow:</b></p> <p>Year 6 cluster on NFER maths  Y2/6 writing meeting  Head teacher cluster  Early Years moderation in March. INSET day after Easter to be based on writing moderation.</p> <p><b>SIP progress update</b></p> <p>Governors looked at Autumn 2016 scores, providing a picture of now, explained by LH. All borderlines expected to get ‘expected’. Some expected to move from expected onto exceeding. As a result of these scores:</p> <p>*Y6 doing much more writing  *Y5 has some maths issues, which has been addressed by returning to whole class teaching of the basics  *Y5 SPAG and guided writing includes 1:1 chats with pupils.  *Y4 – no exceeding, but think there is a glitch in the system. To be addressed at cluster.  Y1/2 No tests but looked at end of year criteria to mark where they are now.</p> <p><b>Cross class observation</b></p> <p>Impact to be discussed next time. It came about as part of Head teacher performance management. Members of staff will spend a whole morning in a colleague’s class watching maths and literacy.</p>
6.	18	<p><b>SEND</b></p> <p>3 children referred to Ed. Psych.</p> <p>1xY1 being assessed for EHCP. Behaviour support coming in for</p>

		assessment. All support should be place at the end of the academic year. 1xY5 assessed after end of financial year for ADHD 1xY4 for sensory issues. Auditory issues ruled out.
7.	19	<b>Governor visits</b> Work scrutiny 24.3.17 BH – to book a numeracy visit to R Petts JF- to book a literacy visit to R Slack PB – to visit during a playtime
8.	20	No other business

**(next minute: 21 )**

### Decisions/Recommendations or Actions to be considered by the Governing Body

#### Policy Decisions

Policy Title	Approved No Changes (Y/N)	Approved with Changes (Y/N) <sup>1</sup>	Full Governing Body Discussion Needed (Y/N) <sup>2</sup>
Whole school planning	Y		
Drug incident policy	Y		
AFL	Y		
Cross phase transfer	Y		
Gifted and talented	Y		
Physical Activity (subject to entering swimming for class 3 in Summer 5/6)		Y	
Derbyshire’s LAC (Looked after children) statement and policy	Y		
PSH&C Education	Y		
Food policy	Y		
Sex and relationships policy	Y		
Smoking policy	Y		

<sup>1</sup>Changes must be summarised below.

<sup>2</sup> Policy must be attached

#### Recommendations or Actions

List of useful websites – LH

Organise time for R Petts to speak to Governors regarding Easter visit - LH

Pupil premium statement – complete and place on website – LH

Governor data to be uploaded on the school website - LH

Physical Activity policy (subject to entering swimming for class 3 in Summer 5/6) – LH

Next Work scrutiny date agreed: 24/3/17

<b>Agreed Date of Next Meeting 04/04/17</b>
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These minutes are agreed by those present as being a true record.

**Signed :.....( Chair of Committee)      Date:**

**Signed :.....( Chair of Governors)      Date:**