

**Grindleford Primary School**  
**Full Governing Body Meeting**

**Tuesday 12<sup>th</sup> July 2016, 7:00pm, Grindleford Primary School**

**1943 Present**

Nicky Luscombe (Chair, LA)

Mike Nolan (Co-opted)

Leonie Hill (Head Teacher)

Juila Fletcher (Parent)

Helen Illingworth (Parent)

Paul Hayes (Co-opted)

Lou Wright (Associate)

Vikki Village (Staff)

Becky Harby (Associate)

Barbara Kwiecinski (Co-opted)

The meeting opened at 19.02pm

**1944 Apologies**

No apologies received.

**1945 Declaration of interest in any agenda items for this meeting**

No interests declared.

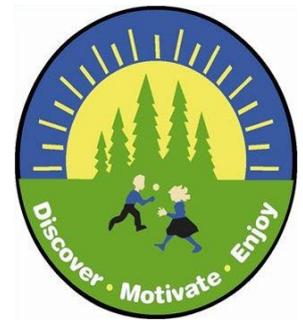
**1946 Minutes of the Previous Meeting (03.05.16) and Matters Arising**

1909 Newsletter statement has been written and will go out in book bags 13.07.16

1876 NLu stated that she will attend a Gov meeting next year to do Safeguarding training.

1939 Policies from Learning and Teaching (External Contributors, Spelling and Phonics) were accepted by the Full Govs.

1940 Annex 1 and Annex 5 were sent off.



The Full Governing Body accepted the minutes as a true record.

#### **1947      Governing Body Membership Review**

NLu and MNo announced that they would be stepping down as Governors after the first meeting Autumn 1 2016. There will be a gap in LA authority Gov and Co-opted.

Since the advertising campaign three individuals have approached NL to express an interest in joining the GB. This is being pursued by NL and governors will have an opportunity to meet and decide.

All other Governors indicated that they would be happy to continue with their term.

#### New Members:

Peter O'Brien – Four Governors met him in school for lunch and an informal discussion and mutual question time. Peter has significant experience of school governance and was Chair of governors for many years at a Primary School in Sheffield.

The Governors unanimously voted Peter to join the Governing Body from September 2016.

BKw joined the meeting at 19.09pm

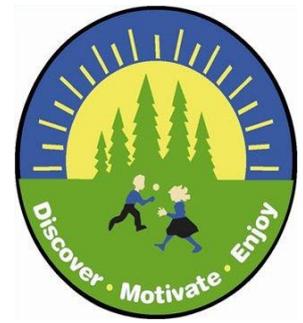
#### **1948      School Council**

BKw came into school and discussed with RPe about school council and how it worked, election routines etc. The decision was made that RPe should lead the internal business e.g. fund raising and BKw would work on the impact of the school council on the wider community. Roles were clarified in terms of who would feed back to the other year groups and support each other.

BKw invited Alan Jaques (Clerk to the Parish Council) to come into finer diners to talk to the school council about the role of the Parish Council within Grindleford itself. This work will lead into looking at DCC councils etc. and the role they play within life. The children were absolutely brilliant. Oscar (Y6) took the lead and made the meeting very children led and structured the meeting very well. They were very respectful of each other and of Alan. Daisy (Y1) said what a privilege it was for her to come to this school as she lives in Whirlow. Alan was amazed at how well behaved the children were at lunch.

BKw also said that she enjoys reading the school blog and looking at the walls etc. and doesn't feel that she/the Governing Body feed back positively enough to the staff regarding this.

#### **1949      Guatemala Trip**



RPe is still working in conjunction with the trip personnel to produce the scheme of work about Guatemala. He has delivered an assembly to the children, who then were very keen to develop links with the school. Miss Village worked alongside Class 3 to write postcards in Spanish (with a trainee teacher from HVC) which have been sent off and replies received back. The PTA also agreed to help fund this item in school in whatever way they can.

## **1950 Policy Review**

**Positive Behaviour** – new policy from DCC. Has to be reviewed every two years.

**Computing Policy** – It is an up to date reflection of computing within the school and how we teach computing across the whole school. It talks about the resources and how computing is differentiated across the school. Review every three years.

The Full Governing Body agreed all the above policies.

## **1951 Subcommittee Feedback**

### **Leadership and Management (29.06.16)-**

Quite a swift meeting. Spent a long time discussing the Positive Behaviour policy. LWr is still going to come into school to do her assembly on young carers. (Action LWr)

### **Learning and Teaching (11.07.16) –**

**SEN policy.** There was a discussion about naming agency staff working with children in school in order to promote the inclusive ethos of the school and for them to be seen as part of the 'school family'. As the professional may well change for each episode it was decided against.

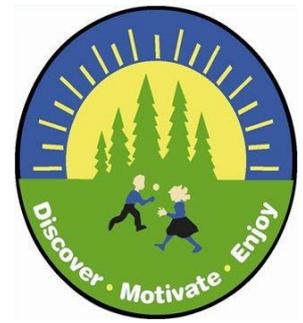
**Computing policy.** JF & BH asked about the possibility of publishing helpful curriculum APP's on the website for parent information. LH to approach Mr Petts on the matter.

A discussion was held about putting the two subs of L+T and A+S together as they seem to cover similar aspects. NL advised that the governors need to look at the terms of reference carefully so that neither meeting loses focus.

Work scrutiny was discussed as JFI had completed some training with Peter Giliker. She shared some new templates and prompt lists. A very detailed discussion took place about how work scrutiny should be taken forward. Governors agreed to work on this before September.

School Council was discussed (as noted above). BKw talked about the interesting artefacts that Alan brought with him and how interesting that was.

### **Finance and Premises (29.06.16) –**



Annex 1. There has been no expenditure as yet, so it is much the same as Annex 1 when it was set. The main part of the meeting was looking at the Finance report. The year-end balance is 68K, falling to a predicted deficit in 4 year's time. We talked about coding errors creating delays during the admin session, the anomalies were discussed. School clerk contracted hours were decided. We looked at the TA advert for support for the academic year 2016/17 only.

LHi updated that TA interviews will take place on Thursday 15<sup>th</sup> July. There are 6 candidates. LWr and Hll will conduct the interviews.

Quotes for premises work were looked at and discussed, including plans for substantial work on Class 2 to improve storage. Due to work schedule time constraints agreement was given to get a local builder in to complete the work over the summer holidays. The Governors agreed a budget of 5K at budget setting time for classroom improvements.

Monies were agreed to support a child during early transition with TA hours.

#### **1952 Attainment Round Up/ Achievement and Standards (11.07.16) –**

Matters arising. RPe will aim to update the photos on the banner on the website over the summer. The newsletter will go out in book bags tomorrow. The SAT results were discussed but will come under the Head's Report. A discussion was held about SAT'S results being published within other LA's who would receiving the results with no narrative. The Governors discussed how school was going to do this to try to avoid the potential for negatives perceptions on the school's performance. The school will send Government information, alongside a covering letter to parents. This has been included in the governor newsletter.

BHa will come in in September to see maths and JFI will come in to speak to the children about the new writing marking system.

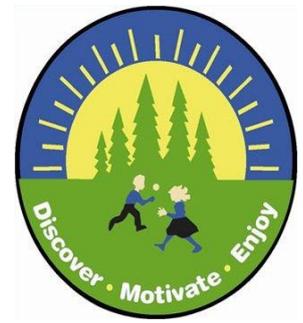
#### **1953 Whole School Report – Joy Nunn**



Whole School  
Report JN.docx

This has been sent to governors – Joy spent a minimum of 1 hr in all 3 classes and provided a report for each. These have been collated to remove repetition.

Strengths: Many listed, in summary. More consistency with use of a working wall. Word wall and word of the week. Make sure the lesson objective is understood – JF asked how this is measured. BK and MN commented that these decisions and observations are based on



just one lesson. A discussion took place regarding the measures to achieve this. Make links between EGAP's and writing opportunities.

PH asked what the positives to the experience. Differentiation comments were useful and interesting. Also reviewing how the staff feed back to the children prompting a trial of giving feedback at the beginning of the next lesson regarding improvements on the previous day's work.

JF asked about the tick list for success criteria, do the staff already do this. LH advised that they do.

Attainment round up / Summer QDD review.

The summer review took place today. Head teacher profile assessed teaching as 83% outstanding and the remainder good. The reviewers advised this could not be the case with the results. A discussion took place with the moderators and a joint decision not to score the teaching at all was made by them which concurs with the current assessing without levels, until further advice comes through.

EYFS 40% attained a good level of attainment compared to 60% nationally in 2015

BK commented on the reception children entering at a low level with regards to lack of phonics skill and letter formation. LWr commented that benchmarking with Cliff College may be useful as they have a very different approach.

KS1 phonics 70% (77% nationally) achieved with 100% achieved at the end of KS1

End of KS1 – outcomes are stable and firmly in the direction of upward progress.

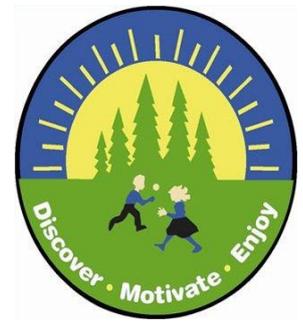
End of KS2 – floor standards were not met. End of KS2 outcomes are concerning as predicted and will trigger a response from the LA as the floor standard of 65% of the cohort working at or above expected standard overall, has not been met. The subcommittee reviewed and concurred on the anomalies involved, which have formed the narrative to this outcome over this year. Reading is significantly above the floor standard. Maths is below the floor standard by 15% (equates to 1.5 children) and is disappointing. Writing is significantly below the target. LH advised on the disruption occurring during the SAT's tests and the subsequent effect on the results.

The Staff are disappointed with the maths outcome as teacher assessment is much more favourable. LH advised that the nervousness of the children was increased by the SAT's moderator's presence and they did not seek any clarification.

The current attainment measured against national curriculum expectations was scrutinised.

Year 5 is strong and emerging on track to be above the floor standard overall next year.

Year 3 & 4, no children currently exceeding expected level. The subcommittee accepted the points



previously discussed that the increased curriculum objective attainment is certainly affecting this and there is still no robust benchmark to use.

Some children in year 4 are still working on year 3 objectives as a result.

Year 1 has stable outcomes to progress from.

LH advised that the school would be purchasing the NEFR tests again to use across all cohorts. Standardised testing will then take place in November and May. The majority of cluster schools have agreed to do the same, allowing benchmarking and moderation.

Staff at Grindleford and other local schools have concurred that the tests this year were

both fair and appropriate apart from year 4 maths which was unusually difficult.

Peter Gilliker advised to closely monitor Maths and Reading in year 3 and 4. Governors were directed to page 3 of the QDD report

Discussion summary: There are concerns over attainment but the progress made is remarkable as overall the children are working at age related expectations.

School is not at risk of being a coasting school for this year and for next. The new Ofsted criteria were discussed; if a school is meeting the floor standard then there must be a stable or increased value added. Failure to do so is deemed to be 'coasting'.

#### **1954 SIP Evaluation. Framework for 2016/17.**

The governors referred to the SIP. Evaluation is covered in the item above. Governors were asked to consider items for 2016/17 SIP for the next meeting. The format prescribed by Peter Gilliker earlier in the year is purely data driven. LH advised she would look for an alternative model and will explore this with other head teachers in the cluster for 2016/17.

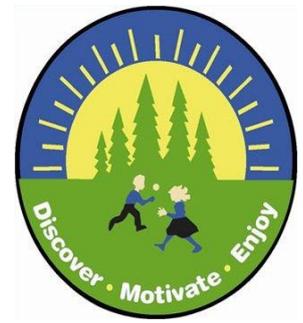
#### **1955 Head Teacher's Report**

LH led the governors through the head teachers report. At this point LH, MN & NL briefed the Governors on a confidential matter.



Heads report  
120716.doc

#### **1956 Chair's Report**



Emailed this evening the July newsletter from Governor support – links to the training programme for the Autumn term. NL strongly advised that governors evidence an audit of training as OFSTED will be tracking this more firmly. NL highlighted a link to e-learning CPD for Governors, which looks really useful. The school could subscribe to this if in agreement. NL advised that a Governor needs to do the safer recruitment training next year.

NL advised that a governor needs to take forward the cloud storage.

**NL actions to chase / carry out prior to the next meeting:**

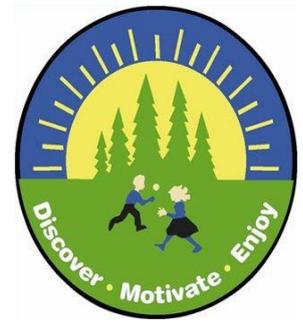
- CRB checks for new Governors
- Induction pack and governor handbook for Peter O'Brien
- Contact prospective governors to meet before next FGB meeting
- Check SCR and carry out Safeguarding audit.
- Collate the hard copies from this year's committee meeting.
- Arrange for publication of the minutes on the website
- Update governor support of the governor membership
- Collate meeting attendance record

**LH actions to chase / carry out prior to the next meeting:**

- Publish the policies on the website. This will be an ongoing action over the next academic year.
- Upload the inventory onto the SAP system
- Facilitate a record for daily fire equipment check

**1957 What have we done for the children of Grindleford Primary School at this meeting?**

- Ensured there is an increase in TA support for the next academic year
- Ensured the long term financial stability of the school
- Facilitated a smooth transition for the clerk role
- Broadened the skill set of the Governing body and the duration of stability within the governing body
- Looked at safeguarding and how we can help parent to feel more confident with discussing this subject
- We've agreed to repeat the success of world book day
- We've ensured the school is safe and healthy for the children
- Ensured a smarter and clearer environment for Class 2 children.



- Enhanced the DCC Safeguarding policy by utilising our expert Governor knowledge
- Governors ensuring progress and best practice via work scrutiny

**1958      Date of Next Meeting – 11<sup>th</sup> October 2016**

Meeting closed at 21:00