



AGENDA

GRINDLEFORD PRIMARY SCHOOL GOVERNING BODY

Committee: Finance & Premises

Date: 20th June 2017 5.35pm

Chaired By: Paul Hayes

Clerked By: Beccy Ibbotson

Present:	Apologies for Absence:
Leonie Hill	
Helen Illingworth	
Paul Hayes	
Peter O'Brien	
Jane Campbell	
Beccy Ibbotson	

Agenda Items:	
Declaring an interest in the agenda	
Minutes of the previous meeting	27 April 2017
Matters arising.	
Finance report scrutiny	
Premises Issues	1. Kitchen Refurbishment 2. Tree Survey 3. Playground
Policy Review	None
Governor Visits	
Date of next meeting	Aut 2 2017 - TBC

SUMMARY OF RECOMMENDATIONS OR DECISIONS

190. Declaring an interest in the agenda.

No interests were declared.

191. Minutes of the previous meeting

Agreed as a true record.

192. Matters Arising

148 Risk Assessments have all been completed.

171 Kitchen refurbishment – work is ongoing. The work was delayed due to a change over to the SAP system so materials were not ordered. Electric and plumbing works are being completed this week. The removal of the asbestos floor and asbestos in plugs sockets will hopefully be completed on Friday 23rd June.



There has been a delay on the removal of the canopy as the asbestos sample taken has not been analysed. The quote for the works was based on old information. LH informed the governors that the work needs to be completed before the summer holidays as the workmen are fully booked during the holidays.

186 Tree Survey – two representatives have visited school from Peak Park and planning for the removal of the two trees identified by DCC has been refused. They were very knowledgeable and pointed out problems with several trees that hadn't featured in the original report. They also commented that all the trees had been planted at the same time which will cause an issue in the future as they mature at the same time. Although they have refused permission to remove the tree causing debris on the playground they have suggested a process that can be completed to help. We are waiting for them to supply a list of people that they would recommend to complete the work – **Action LH to chase.**

186 Shed – PTA have agreed to pay for the shed for the garden. It has been ordered and are waiting for a delivery date.

193. Finance Report Scrutiny

LH ran through the 2017 Summer Terms 5 & 6 Governor Report which had been available for the governors prior to the meeting. The report is slightly out of date as we have received confirmation of a new reception starter and a new starter coming into Year 5

[REDACTED]

[REDACTED]

The report shows the overlap of having two teachers covering September until Mrs Slack leaves on maternity leave. This will help with the provision of extra help with the reception new starter. LH confirmed that herself and HI had interviewed Suzanne Clifton, our Schools Direct Student, on Friday 16th June and they had offered the position to her.

LH advised the governors that she had been in contact with the Health Visitor who confirmed there were 5 children in Grindleford within the birth range for September 2018 reception intake. LH to contact other local surgeries to see if there are any more. **Action LH**

JC to leaflet houses sold in Grindleford – **Action JC**

HI and JC shared their spreadsheet of marketing ideas with the rest of the committee. HI suggested placing an article in local parish magazines in their



summer editions. **Action HI to investigate**

POB asked for a range of scenarios to be drawn up that show how the budget can be improved and a balanced budget achieved. PH and JC to come in and meet with LH during Autumn 1 to work through some proposals. **Action LH / PH / JC**

LH informed the governors that the Toddler Group was to restart in September led by Mrs Burnip and Mrs Weston.

194. Premises Issues

Kitchen – already discussed

Tree Survey – already discussed

Playground – PH to write to the company who lay the existing playground on behalf of all the Governors – **Action PH**

BI shared the information with the Governors of the quotes and ideas received so far and details of further companies booked in to provide quotes. PH suggested contacting Russell Play. BI to contact more companies and update the Governors at the next meeting – **Action BI**

JC offered to look at the finer details of each quotation and the guarantees offered.

Carpet – The quotation for the carpet for Class 2 and 3 has been reviewed by DCC. Our landlord visited school, measured the area and put the work out for tender. The result is that we have received a better although still higher than anticipated price of £2990.00

195. Policy Review

No policies to review.

196. Governor Visits

No visits to report on. Next visit planned for Autumn 1.

Meeting ended at 6.40pm

Date of next meeting - TBC

These minutes are agreed by those present as being a true record.

Signed :.....(Chair of Committee)

Date:

Signed :.....(Chair of Governors)