

Grindleford Primary School
Full Governing Body Meeting

Tuesday 1st July 2014, 7:00pm, Grindleford Primary School

1784 Present

Nicola Luscombe (Community, Chair)

Mike Nolan (Parent)

Leonie Hill (Head Teacher)

Rachel Slack (Staff)

Judy Robinson (Authority)

Joanne Crutchley (Parent)

Nicola Platts (Clerk)

The meeting opened at 7:05pm.

1794 Apologies

Apologies were received from Barbara Kwiecinski and Rob Bingley who were both out of the country. These apologies were accepted by those governors present.

1795 Governing Body Membership

NL advised that all schools have to reconstitute before September 2015. After that date Governing Bodies will be required to have one Authority Governor, 2 Parent Governors and as many co-opted governors as required. The membership of the governing body will be reviewed in the Autumn 1 term.

1796 Declarations of interest in any agenda items for this meeting.

No declarations of interest were received.

1797 Minutes of the meeting held on 6 May 2014

Action 1775 was incorrect. A situation where the Governing Body could select from applicants by skill was felt to be unlikely. Action 1754 JC reported on the comment made to her by a parent. "School is really great and I can't think of any improvements that could be made".

With these changes the minutes were accepted as a true and accurate record of the meeting.

1798 Budget

Action: LH to email the Finance Report 18 June 2014 to all governors.

Since the last meeting LH and RB have met with the PATCH officer from Derbyshire County Council. The numbers of pupils have increased since the meeting in May when the Annex 1 was reviewed.

1799 Headteacher's Report

In year 15/16 the school will have 74 children in September an increase from the predicted 68. This is because the school has had dispensation to increase the intake into reception to 12. This means that the school is predicted to be in a good carry forward position. In 16/17 the large year 6 cohort of 16 children will leave. In September 2015 it is predicted that 8 children from the village will join the school. If the number of admissions is 10 then the school will need to reconsider moving year 2 out of Class 1.

A visit has been made to school to review the capacity the school has for admissions. The assessment determined that the school could accommodate 86 children with the new build although the current teaching model does not require the school to take this many children.

LH and RS have visited a number of local authority recommended schools to see how they are delivering writing. One school visited were approaching writing in a different way, (Taxal and Fernilee Primary) focusing on features of writing as opposed to genres. This approach seemed to have engaged every child in the school and this was seen in their results. The plan is for the Literacy co-ordinator from the school to visit and deliver a staff meeting. The final inset day of the term to focus on writing and plan the first literacy lessons for the new school year to try it out.

Amendment: The Lit co-ordinator from Taxal and Fernilee did not attend the agreed staff meeting.

The school will need to obtain planning permission for installation of solar panels. Mrs Illingworth has taken a lead for the PTA working with the ECO committee.

LH said that Peak Park had approved the erection of a canopy over the Reception play space.

Amendment: School chasing quotes as the canopy may interfere with the solar panel installation and we need to think about snow fall and subsequent gradient required.

LH commented on the valuable contribution to the school from the Gallop which enabled the school to purchase the things a school would ordinarily struggle to fund.

NL asked whether reconfiguration of Class 2 should be considered to prevent the use of the classroom as a thoroughfare.

Amendment: Discussion held regarding practicality of changing layout which would prove difficult due to stairs. Decision to leave for the future.

LH referred the Governors to the QDD Mapping Grid and the Pupil Achievement Summary. LH said that school action to support children with disability or special needs had increased. Most of the children have made progress through interventions the school had made in reading, writing and maths. In some cases this progress is made in small steps which is difficult to record. LH said that this progress which was exceptional for a lot of the children,

was due to the quality of input from Mrs Beeston, Mr Tupling, Judy Robinson and the Teaching Assistants. NL asked how many points progress these children were expected to made over the year. LH responded that in KS1 4 points progress was expected and in KS2 3 points progress.

Pupil premium – LH said that if a child has ever had a free school meal during the six years of their education then they get the pupil premium. This group of children are making slower progress against expectations (fisher family and age).

The sports funding is still available to spend. The funding must be used in a way that shows sustainability and upskilling of staff to self deliver. A specialist group have been mapping the school and grounds to deliver orienteering activities. The suggestion was made to ask the children what sports they would like to do. JCr commented on thinking of sports for less sporty children to increase participation across the school.

1800 Chair's Report

NL talked through her written report which includes references to bulletins and available governor training which she encouraged all governors to read. NL has booked onto a briefing and performance management and safeguarding training. A place has been booked on new clerks training for the soon to be recruited Clerk to the Governors.

NL asked that all Governors who carry out a school visit ensure that there is a written overview for the file and verbal feedback made at the next full governors meeting.

Action: LH to publish on the website how the sports funding is being used and the impact.

Action: NL to seek nominations for the named SEN Governor and Children in Care Governor roles in the Autumn 1 term.

Action: LH to add performance management round up to the Autumn 1 full governing body agenda.

NL said that when reviewing the subcommittee membership in the Autumn term then a governor will be sought to take up the performance management training.

1801 School Improvement Plan

LH introduced the School Improvement Plan. Changes made since the last meeting was (in blue) were reviewed.

Action: LH to resend the Pupil Achievement Summary to Governors once the SATS results had been returned.

The Governors said that they liked the summaries included in the document.

NL asked whether the school was closing the gap between the SEN and the non SEN group. LH said the SEN group are making huge progress but they are not yet achieving their age

related expectation. LH suggested that governors reference individual pupil data as the school does not have groups to follow due to pupil changes in year.

LH said that a new School Improvement Officer had been allocated to the school.

NL extended her thanks to Richard Petts, on behalf of the committee, for this work in compiling the data in the plan.

1802 Self Evaluation Summary

The Self Evaluation Summary was reviewed. No additional comments were made.

1803 Reports from Subcommittees.

Action: NP to email to all Governors a copy of the flowchart for ratification and submission of minutes the Full Governing Body.

The Achievement and Standards and Learning and Teaching subcommittees had met and gave a verbal summary of their meeting.

Early Years Foundation Stage (EYFS) was moderated on 29 April 2014. All assessments were qualified and agreed. Congratulations were extended to RS for all her work in achieving this.

1804 What have we done this meeting to improve the outcomes of Grindleford Primary School children?

- reviewed admission numbers and understood what that means to school funding to make the school more secure.
- additional sporting ideas made for use of sports funding
- shared governors strategic briefing information
- discussed interview process for the new Teaching Assistant and Clerk to Governors.
- discussed the membership of the governing body in response to the need to reconstitute.
- completed an assessment of the data and the gaps the Governing Body needs to work on next year.
- discussed benchmarking information.
- started to develop the School Improvement Plan for next year.

Next Meeting of the Full Governing Body: Tuesday 7th October. 7:00pm

Minutes approved by.....(chair)

Documents circulated for the meeting:

1. *Agenda for the meeting 6 May 2014*
2. *Minutes of the meeting held on 4 March 2014*
3. *Annex 1*
4. *Annex 5*
5. *School Improvement Plan and evaluations*
6. *Data Dashboards for KS1 and KS2 (for information)*
7. *SIRR Report (for information)*
8. *SES and SES Summary (for information)*