

AGENDA + MINUTES

GRINDLEFORD PRIMARY SCHOOL GOVERNING BODY

Committee: Leadership and Management Date: 9 November 2017 – 4.30-5.30

Chaired By: Helen Illingworth

Clerked By: Jane Campbell

| Present: | Apologies for Absence: |
|-------------------|------------------------|
| Leonie Hill | Paul Hayes |
| Jane Campbell | |
| Helen Illingworth | |
| Peter O'Brien | |

| Agenda Items: | |
|------------------------------------|---|
| 1. Apologies | |
| 2. Declaring an interest | |
| 3. Minutes of the previous meeting | 20 June 2017 |
| 4. Matters arising | |
| 5. Policy review | 6. Social Media Policy 7. Freedom of Information Act 8. Employment of Supply Staff 9. School Closure |
| 10. Governor Visits | Discuss & agree |
| 11. Date of next meeting | 25 January 2018 5.30-6.30 |

Summary of Main Points Discussed.

| Agenda Number | Minute Number | Discussion: |
|---------------|---------------|---|
| 1 | 168 | Apologies from PH due to illness. |
| 2 | 169 | No interests were declared. |
| 3 | 170 | The minutes were agreed as a true record. |
| 5 | 171 | 156 (137) – HIL and LHi have not managed to meet about First Aid yet. Action: LH/Hi to arrange. 158 – The Safer Recruitment Course in July was postponed. Action: LH to rearrange. |
| | 172 | Marketing update LH and Class Three have distributed promotional fliers plus clothing bags fundraising info to most of village. Remainder to take place w/c 13/11. PO'B to help distribute to Sir William Hill area. Thank you to everyone for superb effort on this front! Action: LH/PO'B to liaise. The final fundraising total for TTF has been announced and Christine Theyer has visited school to receive the cheque on behalf of the |

| | | |
|----|-----|---|
| | | <p>Foundation. Action: JC to draft press release and liaise with TTF.</p> <p>Letters of congratulations re TTF have been received from various high level sources. Action: LH to share with JC/JC to draft press release and liaise with TTF.</p> <p>GPS Toddler Group has been advertised in Things to Do Derbyshire (doorstep publication), posters and via social media.</p> |
| 6 | 173 | <p>Freedom of Info: LH proposed to roll over the review of this policy until March 2018 when it will change to reflect the new General Data Protection Regulations.</p> <p>C/F Action: LH to circulate new policy from DCC to LM sub-group when this is made available in 2018 and organise training for staff and governors to reflect new regulations.</p> |
| 7 | 174 | <p>School closure: Approved with amends to Chair of Governors phone numbers.</p> <p>Action: LH to amend document in L+M Google Drive.</p> |
| 8 | 175 | <p>Supply teachers: Approved</p> |
| 9 | 176 | <p>Social media: Approved with the following amends:</p> <ul style="list-style-type: none"> • A child's name will never be used in conjunction with their image • Teachers' behaviour whilst using social media policy is covered by the staff handbook teacher's code of conduct • A clarification to intro: this policy applies to school social media platforms • Remove statement about encouraging pupils to engage with school on social media • Clarify head teacher's role in disciplinary actions within the roles and responsibilities section. <p>Actions: JC to amend and circulate to Full Governors requesting urgent approval by email, D/L Friday 17/11. LH to circulate approved policy to parents with copy of photo and video use policy and updated permission form.</p> |
| 10 | 177 | <p>Next meeting is 25 January 2018 5.30-6.30</p> |

Meeting ended at 6.35pm.