

AGENDA + MINUTES

GRINDLEFORD PRIMARY SCHOOL GOVERNING BODY

Committee: Leadership and Management Date: 25 January 2018 – 4.30 - 5.30pm

Chaired By: Helen Illingworth Clerked By: Jane Campbell

Present:	Apologies for Absence:
Leonie Hill	
Jane Campbell	
Helen Illingworth	
Beccy Ibbotson	
Paul Hayes	
Barbara Kwiecinski	
Carolyn Downes	

Agenda Items:	
1. Apologies	
2. Declaring an interest	
3. Voting in of Clerk	
4. Minutes of the previous meeting	9 November 2017
5. Matters arising	
6. Policies	1. Communications 2. Equal Opportunities – replaced by Equality & Diversity Policy which is in the Safeguarding Portfolio and due to be reviewed Summer 5 2018
7. Governor Visits	Discuss & agree
8. Date of next meeting	26.04.2018

Summary of Main Points Discussed.

Agenda Number	Minute Number	Discussion:
1	177	No apologies - all present
2	178	No interests were declared.
3	179	The minutes were agreed as a true record.
5	180	171 (156) - Action HIL & LHi to meet about first aid 171 (158) - Action LH to arrange online safer recruitment course
	181	172 Marketing & fundraising: Clothing collection a huge success - details of amount raised sent out to parents. Press release sent out about TTF fundraising success.

		Action: JC to draft press release about letters of congratulations.
6	182	(173) GDPR update: has not yet been made available to the school. Action: LHi to circulate new policy when available and organise training for staff and governors.
7	183	(174) School closure: Approved with amends to Chair of Governors phone numbers. Action: LH to amend document in L+M Google Drive.
8	184	Social media: social media policy was approved by Full Governors and the school blog is now feeding automatically on to Facebook thanks to Mr Petts. The use of other social media platforms for marketing purposes by the school will be reviewed in the future.
9	185	Communications Policy: reviewed with one amendment made. Action: LHi to update and circulate. Equal Opportunities Policy: this was reviewed and agreed. It will be replaced by the Equality & Diversity Policy which is in the Safeguarding Portfolio and due to be reviewed Summer 5 2018.
10	186	Governor visits: JC came in to observe show and tell in reception; BK visited re Governor-school liaison Action: Next visits - HIL to review first aid; governors to take part in safer recruitment; JC to do an assembly
10	187	Next meeting is 26 April 2018 4.30 - 5.30

Meeting ended at 5.35pm.