



Grindleford Primary School
Full Governing Body Meeting
Thursday 29th November 2018 at 7pm

Meeting open 7pm

2122 Present

Leonie Boulton (Head Teacher)
Helen Illingworth (Parent)
Becky Harby (Associate)
Cynthia Nettell (LA)
Paul Hayes (Parent)
Helen Fulson (Co opted)
Carolyn Downes (Co opted)
Richard Petts (Staff)
Beccy Ibbotson (Clerk)
Tim Shepard (Associate)
Peter O'Brien (Co opted)

2123 Apologies

Jane Campbell (Co opted) - work commitments

2124 Declaration of interest in any agenda items for this meeting

No interest declared.

2125 Return of signed declaration of interest

POb returned his form at meeting - Actioned

2126 Return of self evaluation forms

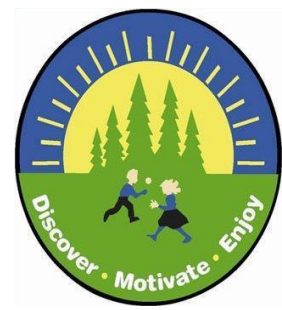
All forms returned - Actioned

2127 Minutes of the previous meeting held on 11th October 2018 and matters arising

Bib to send out relevant information and set up accounts for TSh - Actioned

2115 (2093 2079 2066 2017 6.2 137) First Aid Coverage – Actioned LBo and Hll meet on the 15th November 2018.

2115 (2093 2079 2066 2044 38 29) Suggestion of a Safeguarding Assessment from pupil's perspective – scheduled for next Thursday with Class 3 - **Action LBo ongoing**



2115 (2093 2079 2066 2034) Safer Recruitment training for LHi and Hll - Training has been booked online for both LBo and Hll – **Action LBo and Hll ongoing**

2115 2096 Spreadsheet to be replaced in Governor drive to show breakdown of fundraising – Actioned - the spreadsheet is not formatting properly Blb to save in a different format - Actioned

2115 2106 Blb to look into training available to governors on 'Being OFSTED Ready' and take to F&P sub committee meetings – Hll to attend training, training was booked for November but unfortunately training was cancelled. Hll to attend the course in the new year. PHa expressed as interest in attending this course. Blb to advise when you date set - **Action Blb**

A discussion was had that it will be beneficial for the governors to have this training so that we are more prepared for further Ofsted training.

2115 2016 Governors to all look at the OFSTED handbook and their individual area of focus to gain a better understanding and knowledge – **Action all governors Ongoing**

2115 2016 LBo to write a report recording the reasons behind the results that have been recorded – **Action LBo Ongoing**

2115 2016 Pupil numbers and ways to increase intake figures to be added to 7th Feb 2019 agenda – **Action Blb ongoing**

2116 Policy Review – Governor Handbook

Page 10 Meeting schedule. LBo informed governors that the date of Performance Management of head teacher will be 8/11/18. Governors involved informed of date - approved - Action Blb to update handbook and input this date – Actioned.

Page 12 - Governing Body Membership - all governors checked details - TSh to be added / HFu and CDO phone numbers to be added - Actioned

CNe asked if some monitoring documents could be printed - Actioned

Blb to email a document to governors showing the most common acronyms - Actioned

The Full Governing body accepted the minutes as a true and accurate record.

2128 Minutes of sub committees and matters arising

Finance and Premises 6th November 2018



The F&P minutes and accompanying documentation from the 6/11/18 were made available to the governors prior to the FG meeting. These were reviewed and discussed.

Further updates following the meeting – £1000 has been received from The Goat and has been transferred into the budget under the Contribution code.

219 213 Hll has produced a letter and this has gone to the contractor. The contractor has acknowledged the letter and said he understood the decision and would always be on hand for help and advice.

219 213 Teachers 2 Parents - a new deal has been negotiated and a three year contract has been signed at a reduced price. This contract was agreed by all members on the F&P committee.

Leadership and Management 6th November 2018

The L&M minutes and accompanying documentation from the 6/11/18 were made available to the governors prior to the FG meeting. These were reviewed and discussed.

Further updates following the meeting – LBo invited TSh to join the committee to make the sub committee quorate TSh agreed to join the L&M committee.

A discussion was had that the Ofsted inspector had highlighted that the L&M minutes weren't robust enough. The governors discussed the actions that are now being taken to ensure they show the detail of the discussions held. Governors are looking at other L&M minutes from other schools to ensure that the minutes are robust.

Achievement and Standards & Learning and Teaching 13th November 2018

The ASLT minutes and accompanying documentation from the 13/11/18 were made available to the governors prior to the FG meeting. These were reviewed and discussed with all governors.

Further updates following the meeting – no further updates since the meeting.

2129 Policy Review

SIP

The SIP has been adapted following the FG training session on 20th September 2018.

A long discussion was had about the expectations and the meaning behind 'improvement' and the standards and averages that are set.

It is believed that it is unrealistic that we will meet all the targets due to the cohort and SEN needs but actions are in place to improve as much as possible.

The governors have been identified in the plan against the areas that they agreed to be looking at.



Already the governors have been meeting and discussing their focus areas -
PBo and HFu met to work on maths
BHa and CDo met and put in place a plan for EYFS

Mindfulness chart to be added to the plan - **Action LBo**

L&M meeting information to be added into the SIP with targets - **Action LBo**

SIP was reviewed and unanimously agreed by the Governing Body.

Bib to put the SIP on the first page of Governor google drive so that it is easily accessed -
Action Bib



2130 Chairs Report

See attached document.

LBo also expressed her thanks to Hll for her work on the finances.

A discussion was had regarding the PTA and how supportive they are of the school and the help they are offering in the form of donations.

HFu expressed an interest in attending the Governor Strategic Briefing in Matlock on the 4th March - **Action Bib to book**

TSh expressed an interest in attending the Governor Strategic Briefing in Chesterfield on the 6th March - **Action Bib to book**

A discussion was had regarding organising some cluster training for governors. This will be taken to the next cluster meeting to gauge interest - **Action LBo**

2131 Training Update



New Governor Training booked in for HFu and TSh on 31/1/19.

Hll and PHa to attend Ofsted Inspection Data Summary Report training when a new date is set in the new year - **Action ongoing**

Hll asked to be booked onto the 'Leading Your Governing Body' training course in Matlock on the 12th December - **Action Blb**

2132 Any Other Business

The governors had a discussion about the bingo and how it has generated £915.00 for the winning person and for the school.

2132 What have we done for the children of Grindleford School at this meeting?

The School Improvement Plan was agreed and has involved joined up thinking between the governors and head teacher.

A more robust L&M committee has been formed.

Budgeting issues have been discussed. Plans are in place and have been actioned to place the school in a more positive position.

Training of governors was discussed and courses are to be booked.

Recognised PTA and how supportive they are of budget.

Recognised the After school care that is now in place and the positive impact on the budget.

2133 Date of the next meeting

Meeting closed at 8.35pm

Chair.....

Date.....