

Grindleford Primary School
Full Governing Body Meeting
Tuesday 2nd May 2023 3.30pm

Meeting open 3.37pm

2565 Present

Kate Gemmell (Head Teacher)
Neil Roden (Co opted)
Vicky Amos (Parent)
Ed Allaway (parent)
Elizabeth Coe (Co opted)
Peter O'Brien (Co opted)
Cynthia Nettell (LA) (arrived at 4.30pm)
Holly Moore (Staff)
Beccy Ibbotson (Clerk)

2566 Apologies

Carolyn Downes (Co opted)

2567 Declaration of interest in any agenda items for this meeting

No declarations of interest were received.

2568 Minutes of the previous meeting held 28th February 2023

2554 2537 Computer Network - on agenda

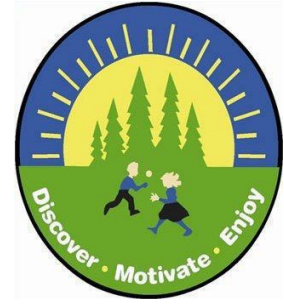
2554 2539 GDPR team are due to complete an Audit check on Tuesday 7th March NRo and Bib to schedule meeting after this date - GDPR did not attend - GDPR on the agenda for next meeting

2556 Homework policy - It was noted that the date on end of policy read 2022 - Actioned

2556 Inventory - on agenda

2558 VAm volunteered to ask PTA if they will be able to organise some parent volunteer groups to come into school to help clear up / garden etc - Bib has been in contact with Jenny (PTA Chair) organising some dates for Summer term.

The Full Governing body accepted the minutes as a true record.



2569 Policy Review

Photography and Video of Pupils Policy

The policy was circulated to the governors prior to the meeting.

No comments were made.

The policy was reviewed and unanimously agreed by all governors.

Physical Education Policy

The policy was circulated to the governors prior to the meeting.

No comments were made.

The policy was reviewed and unanimously agreed by all governors.

Policy on the Presentation of Pupils' Work

The policy was circulated to the governors prior to the meeting.

No comments were made.

The policy was reviewed and unanimously agreed by all governors.

School Closure

The policy was circulated to the governors prior to the meeting.

No comments were made.

The policy was reviewed and unanimously agreed by all governors.

Maternity, Paternity, Parental and Adoption Leave Scheme

The policy was circulated to the governors prior to the meeting.

No comments were made.

The policy was reviewed and unanimously agreed by all governors.

Inventory

The document was circulated to the governors prior to the meeting.

No comments were made.

The policy was reviewed and unanimously agreed by all governors.

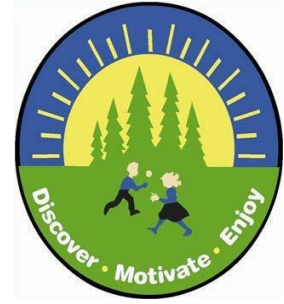
Communication Policy

The policy was circulated to the governors prior to the meeting.

KGe informed the governors that a parent had been to see her and asked if we are moving away from email communication and will only use Class Dojo. She had confirmed to them that communication will continue by email and there is no intention for this to stop.

Bib informed the governors of the translation function on ClassDojo and how it has been very useful communicating with the parents whose first language isn't English.

The policy was reviewed and unanimously agreed by all governors.



DPIA Get Set 4 PE

The document was circulated to the governors prior to the meeting.

KGe informed the governors that there is part of the software that can track the pupils but this function is not used.

The policy was reviewed and unanimously agreed by all governors.

Extremism and Radicalisation Policy

The policy was circulated to the governors prior to the meeting.

No comments were made.

The policy was reviewed and unanimously agreed by all governors.

Authorisation leave of absence

The policy was circulated to the governors prior to the meeting.

No comments were made.

The policy was reviewed and unanimously agreed by all governors.

Teachers Pay Policy 2022 Updated May 2023

The policy was circulated to the governors prior to the meeting.

No comments were made.

The policy was reviewed and unanimously agreed by all governors.

Religion Education Policy

The policy was circulated to the governors prior to the meeting.

KGe confirmed that we are still following the same scheme of work in school. This follows the National Curriculum and the Derbyshire agreed scheme. Mrs Bacon is booked onto the Understanding Christianity training and the Derbyshire scheme runs alongside this and uses the resource. It is not a change in the teaching approach within school. A scheme that is heavily subsidised and is £60 for the three sessions.

The policy was reviewed and unanimously agreed by all governors.

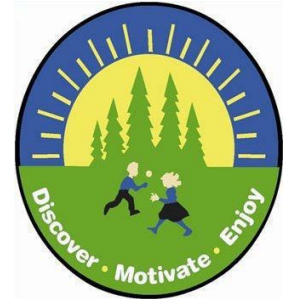
2570 Finance Overview

S4S Approval

Governors were asked for approval for the annual contracts from S4S Derbyshire.

These are the packages that we sign up for annually with the expectation of the Engineer Support and the Microsoft licenses which are new this year and will give us the technical support that we need.





Wifi approval

The governors were supplied with two quotes from DCC and Gigapeak. Adept, Luna Connections and Lincs Wifi solutions were contacted but declined the invite to tender. Due to being only able to source three quotes, governors decided on this occasion to make the decision based on the two quotes received.

Governors voted unanimously in favour of proceeding with the Gigapeak quotation [REDACTED]. This was approved by email.

Blb confirmed that the work had been completed during the Easter holidays. The work came in under cost [REDACTED]

Education Improvement Service payment

Catherine Harris, our Senior advisor has confirm that the Education Improvement Service has approved funding totalling £550.00 to support the plans agreed as outlined below:

Amount of Funding: £550.00

Reason for Funding: Support from the EYFS Team to work with mixed EYFS/KS1 class.

The total amount of funding will be transferred via GL code 313800 into our school budget. The funding associated with the Education Improvement Service will be debited via GL code 313380 from our school budget.

The visit is booked for Wednesday 3rd May 2023.

Homes from Ukraine Funding

Blb informed the governors that we have had confirmation of additional funding [REDACTED] £12115.00 for our Ukrainian pupils. This is not included in the Annex 1 document.

The wording that came through was - *An Initial Payment of 50% of funding was made to those with confirmed eligibility as of 08/02/2023.*

*For those already in receipt of 'Initial Payment 1', 'Payment 2' is a further 40% of funding.
For those confirmed after 08/02/2023 and not in receipt of Initial Payment 1, Payment 2 is for 90% of funding.*

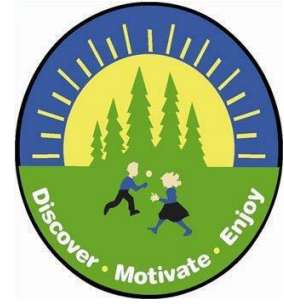
Annex 1 and 5 approval

The Annex 1 and 5 documents were made available to the governors prior to the meeting.

A governor questioned if the Gallop income was included in the budget.

Blb confirmed that there is no 'extra' income included in the budget figures.

In the budget under 222000 is income that the PTA have donated. The income is for costs that are in the budget. We have moved to a system where the PTA are paying invoice



amounts for items that have been purchased. Blb confirmed that they have agreed to pay for the Whole School trip and transport to the venue.

A governor asked if the income and expenditure for the After School Care is included in the budget.

Blb confirmed that the income and expenditure of the ASC are included in the budget going forward. The income is transferred into the budget and the staff costs are coded directly to the ASC expenditure. Blb also confirmed that we are now set up for tax free payments to help parents.

KGe discussed that there is an issue that teachers are still having to cover one night of ASC. The plan is to recruit a TA and part of their hours will be to cover a number of ASC sessions.

A governor stated that we should now tell parents that there is no intention for prices to increase as a budget has been set.

KGe replied that although there is no intention to put prices up further or make a profit was it really necessary to say that prices will not go up. We are unable to see what might change. The rest of the board agreed with this position.

A discussion was held about trying to set a balanced budget. The concept would be aimed at trying to encourage more children to come to the school.

Obvious answer was to reduce the number of classes in the school. It was agreed that this was not a way that we would like to proceed. It was decided that there was a need to look at the marketing of the school and ensure that there is a good reputation of the school in the wider community.

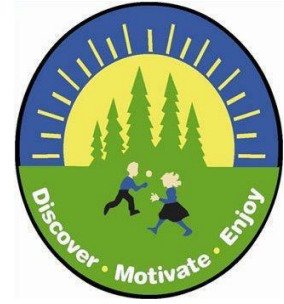
It was suggested that an article was placed in the Grindleford News. VAm offered to write something - **Action VAm**

Governors asked when we move over to an internet based phone system could this cause a risk of not being able to communicate with parents etc.

It was agreed this would be investigated as part of the project of replacing the phone system.

The Annex 1 and 5 documents were unanimously approved by the governing body. Signed document to be sent to our Patch Officer and the budget to be uploaded onto SAP - **Action Blb**

CNe joined the meeting at 4.30pm



2571 Head Teacher report

Governors agreed that it was a very detailed and comprehensive report.

KGe talked about the data and target information in the report. There are concerns about the Year 3 and 4 cohorts. It is the year groups that were largely affected due to lockdown. Progress meetings are being held within the team, HLTA support and many interventions are in place. [REDACTED]. KGe confirmed it is generally an improving picture.

A discussion was had about having a measured approach to analysing the data due to the small numbers in some cohorts.

Governors asked if the report could be made available slightly earlier for the governors to review.

2572 Governing Board Diversity Indicators (form)

A diversity of thought, voices and perspectives is essential to good governance and the effective running of any organisation. This form is designed to gather information for the purpose of diversity monitoring. A strategic approach to diversifying the governing board is both setting an example and demonstrating the board's commitment to achieving diversity and equality at all levels of the school/trust.

Responses used to

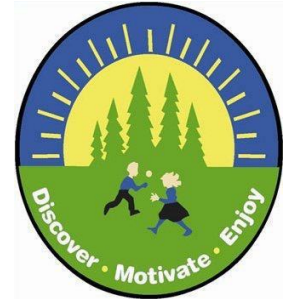
1. targeted recruitment to address gaps in experience and diversity
2. developing and adapting board practices to ensure full participation
3. prioritising training and awareness-raising in identified areas
4. addressing potential 'blind spots' through seeking wider advice and perspectives on current and upcoming opportunities, challenges and risks

Bib thank those that had completed the form and confirmed that the information would be brought to the next meeting - **Action ongoing**

2572 Governors Visits

CDo attended DCC Strategic Briefing for Governors - includes Relationship and Sex Education 1st March 2023

NRo attended Virtual Event - Networking for Chairs 16th March 2023



NRo visited school to talk to staff on 22nd March 2023

VAm visited school in SG role and met with KGe on 27th March 2023

NRo VAm visited for Easter Extravaganza 29th March 2023

NRo CDo CNe POb attended consultation meetings on 24th April 2023 - KGe thanked the governors for their active support at the consultation meetings.

2573 Safeguarding / Attendance / Child Protection / Child in Need

Governors supplied with -

Derby and Derbyshire LADO Referral form (July 2022)

CRE Risk Assessment July 2022 - updated guidance

Derbyshire Multi agency DA flow chart June 2019

Escalation Dispute flow chart with names Sept 2020

See Headteachers Report for further Safeguarding information.

2574 Any other business

KGe advised the board that the National Association of HT have asked all HTs to put to their governing board the view of removing reference to Ofsted on our website and communication. The union would like to encourage a protest.

A discussion was held that the link to the Ofsted report was a legal requirement and that the mention of Ofsted on the website is already at a low level.

Governors stated that they are aware of the National Association of HT position and support the move to make low level reference. They went on to say we are concerned about the current cohesive climate of the Ofsted inspections and we hope that a more supportive framework will be put in place for the future.

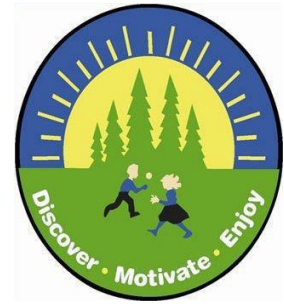
2574 What have we done for the children of Grindleford School at this meeting?

Had a detailed discussion about marketing and promoting the school to address that ongoing need to respond to the in year over spend

Ensured the financial stability of the school and future budgets by agreeing the Annex 1 and 5

Looked at the targeting information of the pupils and talked about measures being taken and the general trends

Reviewed two new curriculum policies - PE and RE



2575 Date of the next meeting

Tuesday 23rd May 2023 4pm

Meeting closed at 5.05pm

Chair Neil Roden

Date