

Grindleford Primary School
Full Governing Body Meeting
Tuesday 23rd May 2023 4pm

Meeting open 4pm

2576 Present

Kate Gemmell (Head Teacher)
Neil Roden (Co opted)
Vicky Amos (Parent)
Ed Allaway (parent)
Elizabeth Coe (Co opted)
Peter O'Brien (Co opted)
Carolyn Downes (Co opted)
Cynthia Nettell (LA)
Holly Moore (Staff)
Beccy Ibbotson (Clerk)

2577 Apologies

No apologies received

2578 Declaration of interest in any agenda items for this meeting

No declarations of interest were received.

2579 Minutes of the previous meeting held 2nd May 2023

2570 The Annex 1 and 5 documents were unanimously approved by the governing body. Signed document to be sent to our Patch Officer and the budget to be uploaded onto SAP - Actioned

2570 It was suggested that an article was placed in the Grindleford News. VAm offered to write something - **Action VAm ongoing**

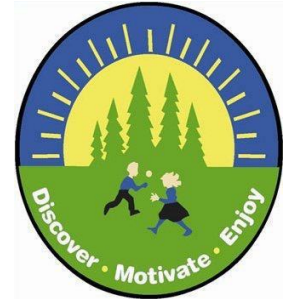
The Full Governing body accepted the minutes as a true record.

2580 Policy Review

GDPR

1 DP Policy for Schools

The policy was circulated to the governors prior to the meeting.



No comments were made.

The policy was reviewed and unanimously agreed by all governors.

2 Privacy Notice for Pupils

The policy was circulated to the governors prior to the meeting.

No comments were made.

The policy was reviewed and unanimously agreed by all governors.

3 Privacy Notice Workforce

The policy was circulated to the governors prior to the meeting.

No comments were made.

The policy was reviewed and unanimously agreed by all governors.

4 Record Retention

The policy was circulated to the governors prior to the meeting.

A governor commented that the document lists where various things are stored but quite a few are also on the website, e.g. governor membership, so questioned if Wordpress should be listed as well.

It was agreed that Wordpress should be added to the relevant areas - Actioned B1b

The policy was reviewed and unanimously agreed by all governors.

5 Social media policy

The policy was circulated to the governors prior to the meeting.

A governor asked how this affected their use of social media because due to being a small village they were socially active with parents on some social media platforms.

A discussion was held about appropriate content and not mentioning school as part of the communication also that a form A is signed annually by both staff and governors.

Governors are expected to work to the code of conduct and this is the reason for school emails to provide a level of separation.

BI to ask the question of the GDPR team for further clarification - **Action B1b**

The policy was reviewed and unanimously agreed by all governors.

6 BYOD policy

The policy was circulated to the governors prior to the meeting.

No comments were made.

The policy was reviewed and unanimously agreed by all governors.



7 IT security and Acceptable Use Policy

The policy was circulated to the governors prior to the meeting.

No comments were made.

The policy was reviewed and unanimously agreed by all governors.

8 Off Site Working

The policy was circulated to the governors prior to the meeting.

No comments were made.

The policy was reviewed and unanimously agreed by all governors.

9 Privacy Notice Governors

The policy was circulated to the governors prior to the meeting.

No comments were made.

The policy was reviewed and unanimously agreed by all governors.

10 Special Category Data policy

The policy was circulated to the governors prior to the meeting.

No comments were made.

The policy was reviewed and unanimously agreed by all governors.

11 Remote Learning Policy

The policy was circulated to the governors prior to the meeting.

No comments were made.

The policy was reviewed and unanimously agreed by all governors.

Depositing School Archives in Derbyshire

The information was circulated to the governors prior to the meeting.

No comments were made.

The information was reviewed and unanimously agreed by all governors.

Consent and Guidance 2022

The information was circulated to the governors prior to the meeting.

No comments were made.

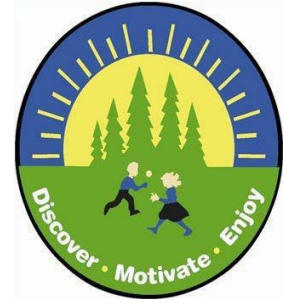
The information was reviewed and unanimously agreed by all governors.

Policy Explanation Table

The information was circulated to the governors prior to the meeting.

No comments were made.

The information was reviewed and unanimously agreed by all governors.



2581 SIP Evaluation

The SIP document was made available to the governors prior to the meeting. KGe talked through the document that has been colour coded to show our progress. Curriculum development is a longer process to show progress but things are moving forward. A lot of developments have happened in the EYFS (key priority 5 page 22 onwards). KGe confirmed that the outcomes last year weren't good.

KGe talked about the independent EYFS review report that had been shared with the governors prior to the meeting. It was felt that it was a really helpful report that had raised some areas of improvements which the class teacher and KG had been working on.

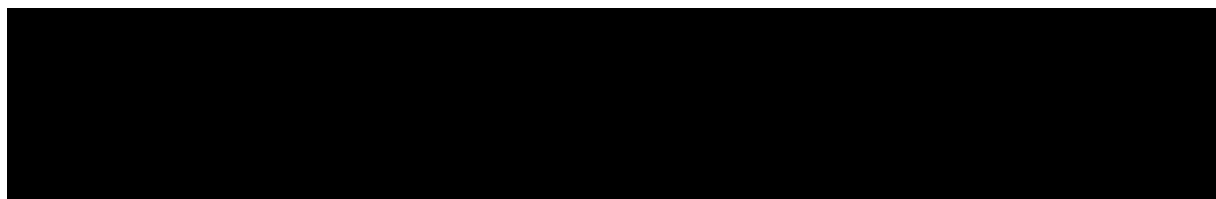
KG informed the governors that the PTA had completed their work day on Friday 19th May and had done a great job of improving the trim trail area and general improvements to the outside area. A further work day was planned for Monday 3rd July,

A governor questioned the progress of maths in school and when this would be a focus of a visit.

KG explained that only one area is looked at in detail at each visit. The area is decided by the HT and the School Improvement Officer. Maths was the first area that was looked at back in Autumn 2022 when the details were shared with the governors.

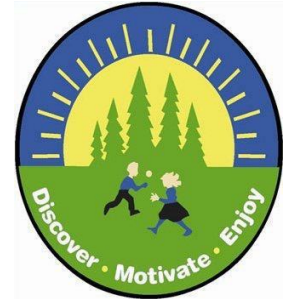
Governor asked about whether the HT, due to being an Executive HT, had got the capacity to continue being the subject lead of maths

KGe explained that we are using the new scheme of maths through the school and have used maths hub to deliver training. Staff meetings have focused on maths, new resources have been purchased and results are moving in the right direction. Going forward if federation doesn't happen then the new HT will need to continue with the maths leadership as no one else has the capacity. If we do go to federation then the new senior lead in school would be subject lead.



Governors commented that they felt that the SIP was very positive and clearly showed how things were moving forward.

2582 Phone and/or virtual voting for Governors



The Governors had a discussion about voting options. Governor support has confirmed that proxy voting is not allowed. Governors would need to be present, virtually via phone or video link to ensure that they can make an informed decision before voting.

It was proposed that the governing board would accept telephone and virtual votes if the governor was present to hear and contribute to the discussion that the vote relates to.

Governors unanimously voted in favour of this voting format going forward and this would apply to all voting at all meetings.

2583 Governing Board Diversity Indicators (form)

A diversity of thought, voices and perspectives is essential to good governance and the effective running of any organisation. This form is designed to gather information for the purpose of diversity monitoring. A strategic approach to diversifying the governing board is both setting an example and demonstrating the board's commitment to achieving diversity and equality at all levels of the school/trust.

Responses used to

1. targeted recruitment to address gaps in experience and diversity
2. developing and adapting board practices to ensure full participation
3. prioritising training and awareness-raising in identified areas
4. addressing potential 'blind spots' through seeking wider advice and perspectives on current and upcoming opportunities, challenges and risks

Blb thanked those that had completed the form and apologised that the information was not ready but that it would be brought to the next meeting - **Action ongoing**

2584 Governors Visits

EAI invigilated SATs 09/05/23

CNe invigilated SATs 10/5/23

ECo invigilated SATs 11/5/23

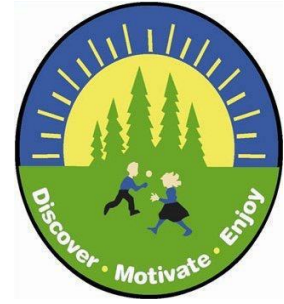
CNe invigilated SATs 12/5/23

EAI and CNe attend federation meeting at 2.15pm on 16/5/23

EAI and CDo attend federation meetings at 7pm on 16/5/23

2585 Safeguarding / Attendance / Child Protection / Child in Need

HT confirmed that since the last update there had been no referrals to starting point, [REDACTED]



There have been no exclusions or suspensions.

ECo left the meeting at 4.45pm (work commitment)

2586 Any other business - Meeting for Governors to talk to staff

EA informed the governors that a few members of staff have asked if they could have the opportunity to put across their views on the federation.

Governors to call into school Friday 26th May 2023 at lunchtime - EAI, NRo and POB confirmed that they could attend.

A discussion was held whether the governors should submit a consultation form. It was decided that this would be down to personal choice.

BI confirmed that the PTA had been approached to seek financial support for several items including new iPads for Class 2, the whole school trip and the Christmas Pantomime trip. These were being taken to the next PTA meeting for approval.

2587 What have we done for the children of Grindleford School at this meeting?

Helped to safeguard them by updating and approving the GDPR suite of documents

Reviewed the positive progress against the School Improvement Plan

Agreed the voting rights for meeting and clarified how this will work

Approached the PTA for financial support for additional resources

2588 Date of the next meeting

Tuesday 4th July 2023 3.30pm

Meeting closed at 5pm

Chair Neil Roden

Date