

Grindleford Primary School
Full Governing Body Meeting
Tuesday 4th July 2023 3.30pm

Meeting open 3.36pm

2589 Present

Kate Gemmell (Head Teacher)
Neil Roden (Co opted)
Vicky Amos (Parent)
Ed Allaway (parent) Arrived 3.45pm
Elizabeth Coe (Co opted)
Peter O'Brien (Co opted)
Carolyn Downes (Co opted)
Cynthia Nettell (LA)
Holly Moore (Staff)
Beccy Ibbotson (Clerk)

2590 Apologies

No apologies received

2591 Declaration of interest in any agenda items for this meeting

KG declared an interest in the federation vote. She will leave the room whilst the item is discussed and voted on.

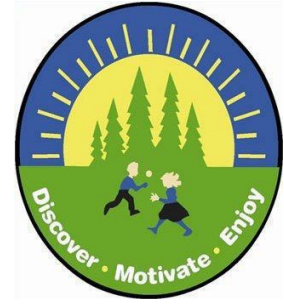
2592 Minutes of the previous meeting held 4th July 2023

2579 2570 It was suggested that an article was placed in the Grindleford News. VAm offered to write something - A local photographer has offered to come in to take photos which can be used for publicity and for the website - **Action ongoing VAm**

2580 Social media policy - A governor asked how this affected their use of social media because due to being a small village they were socially active with parents on some social media platforms.

GDPR team confirmed that the policy does apply to governors as well as staff. They should use appropriate content and school matters should not be discussed on their own platforms. Form A's are signed and they are expected to work to the code of conduct and this is the reason for school emails to provide a level of separation.

2583 Governing Board Diversity Indicators (form) - on agenda



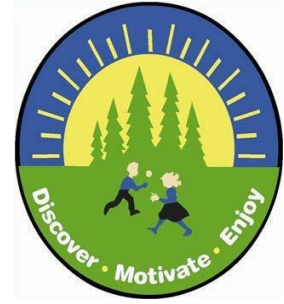
The Full Governing body accepted the minutes as a true record.

2593 Policy Review

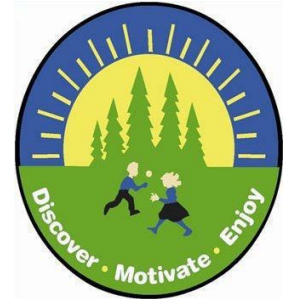
***Safeguarding Portfolio
2023– 2024***

Contents List:

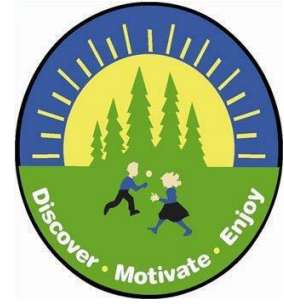
No.	Title:	Updated:	Reviewed by Govs:	Notes:
1.	DfE Keeping Children Safe in Education: Statutory Guidance (2023)	2023		To be used from Sept 2023
2.	DfE Keeping Children Safe in education – part 1 info for schools and college (2023)	Sept 2023		
3.	DfE Regulated activity in relation to children : scope	July 2018		No change
4.	Working Together to Safeguard Children: An Inter-Agency Guide for Practitioners	July 2018		No change
5.	DfE What to do if you're worried a child is being abused	March 2015		No change
6.	HM Govt. Information Sharing	July 2018		No change
7.	HM Govt. Prevent Duty Guidance	April 2021		No change
8.	The Prevent duty	June 2015		No change
9. 9a. 9b.	Sharing nudes and semi nudes: how to respond to an incident Sharing nudes and semi nudes: advice for education settings working with children and young people https://www.gov.uk/government/publications/sharing-nudes-and-semi-nudes-advice-for-education-settings-working-with-children-and-young-people/sharing-nudes-and-semi-nudes-advice-for-education-settings-working-with-children-and-young-people	Dec 2020		No change



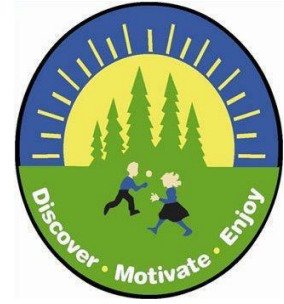
10.	Dfe Searching, screening and confiscation	July 2022		Updated
10a.	Teaching Online Safety in Schools	Jan 2023		Updated
11.	Controlling Access on School Premises DfE	Nov 2018		No change
12.	DfE Elective home education	April 2019		No change
13.	DfE Children Missing Education Statutory guidance for LA	Sept 2016		No change
14.	Dfe The designated teacher for LA and previously LA children	Feb 2018		No change
15.	DfE Sexual violence and sexual harassment between children in schools and colleges			WITHDRAWN NOW IN KCSIE
16.	Home Office Criminal Exploitation of children and vulnerable adults: County Lines	Feb 2020		No change
17.	DfE Mental health and behaviour in schools	Nov 2018		No change
18.	When to call the Police – NPCC	Feb 2020		No change
19.	GPS Children Protection and Safeguarding Policy			Updated policy for this year
19a.	Risk Assessment for volunteers			No change
20.	Staff Code of Conduct	Nov 2017		No change
21.	Behaviour Policy	Nov 2022		REVIEWED IN NOV 2022 due to reviewed NOV 2023
22.	DCC Peer on Peer Abuse / problematic sexually harmful behaviour	March 2021 V3		No Change
23.	Child Protection Record Report form	Sept 2020		No change
24.	Use of the Internet and E Safety Acceptable Use of IT			PART OF GDPR POLICIES
25. 25a	DA – notifications flowchart Early reporting of domestic abuse incidents	Jan 2020		No change - hyperlink to website



26.	Allegations against staff, carers and volunteers	Jan 2023		Amended
26a	DCC LADO flow chart and referral form	May 2022		No change
26b.	Allegations against staff, volunteers & carers referral	Sept 2020		No change
27.	Whistle blowing	Dec 2016		No change
28	Safer working practice for adults who work with children and young people	Feb 2022		No change
28a	Safer recruitment flowchart	Nov 2019		No change
28b.	Guidance for safer working practice for those people working with children and young people in education settings	April 2020		No change
28c.	Policy for volunteers / frequent visitors	May 2022		New policy
29.	DDSCP Dispute resolution and escalation policy	Nov 2019		No change
30.	Derbyshire Dissent form	2020		No change
31.	DDSCP Threshold document	Sept 2022		Updated
32.	Equal Opportunities / Diversity policy/ British Values statement	V1 Apr 2017		No change
32a.	The Equality Act 2010: specific duties for schools	2010		No change
33.	DCC Extremism and Radicalisation policy	March 2023		Updated policy
34.	DCC Records Retention Periods for school guidance			PART OF GDPR POLICIES
35.	Record keeping guidance for schools and colleges			Hyperlink
36.	DCC External Speakers and contributors policy	May 2020		No change
37.	Policy guidance for positive behaviour support (inc physical interventions)	June 2019		No change
38.	DCC Children Missing Education Policy	Dec 2021		No change
39.	DCC Private Fostering Policy	April 2021		No change



40.	DCC Separated Parents Policy	April 2021		No change
41.	Complaints procedure for external complaints about the action of school staff	Dec 2021		No change
42.	Drug Education and responding to drug and alcohol related incidents	July 2020		New policy
43.	Health and Safety Policy	June 2019		No change
44. 44a.	Policy / statement on lockdown Run, hide, tell (counter terrorism)			No change
45.	Police Prevent Referral form	V2.4		No change
46.	DCC Adminstrating Medicines	April 2019		No change
47. 47a.	Intimate and personal care policy Intimate and personal care policy - Early Years	Feb 2020 March 2022		No change No change
48.	Relationship and sex education policy			Reviewed May 2023 to be reviewed Sept 2025
49.	CRE – Child at Risk of exploitation risk assessment toolkit	July 2022		Updated
50.	CRE – Operation Liberty report form	July 2022		New form
51.	Derbyshire Neglect strategy	March 2019		No change
52.	DSCB guidance on self harm and suicide	Sept 2020		No change
53.	DCC Guidance young carers https://schoolsnet.derbyshire.gov.uk/keeping-children-safe-in-education/safeguarding-policies-guidance-and-protocols/young-carers.aspx	Jan 2017		No change
54.	Single Central Register	May 2022		Updated
55.	Child Friendly Complaints Policy	July 2020		No change
56.	Anti –bullying Child Leaflet	July 2020		No change
57.	Keeping Children Safe at Grindleford PS – Child leaflet	July 2020		No change



Confirmed that Safeguarding training is booked for September for both staff and governors to cover changes in place from September 2023 in KCSIE. KG offered to cover the main topics with any governors that are unable to attend

KG informed the governors that staff regularly cover this item in staff meetings and on Inset days.

The Safeguarding policy suite of policies was reviewed by all governors and approved.

S175 (no change since approved in January)

The document was circulated to the governors prior to the meeting.

KG informed the governors that the format changed last year and it took a lot of time to complete. It has been discussed in the HT forum how many teaching hours it consumed. The policy was reviewed and unanimously agreed by all governors.

Dojo DPIA (updated)

The DPIA was circulated to the governors prior to the meeting.

No comments were made.

The policy was reviewed and unanimously agreed by all governors.

EAI arrived 3.45pm

Sports Premium

The document was circulated to the governors prior to the meeting.

KGe explained that this is a statutory document and there are strict rules where the funds can be spent. She highlighted that we have invested in a written curriculum, funded ASC sporting clubs and are offering a saving to parents for residential trips.

The policy was reviewed and unanimously agreed by all governors.

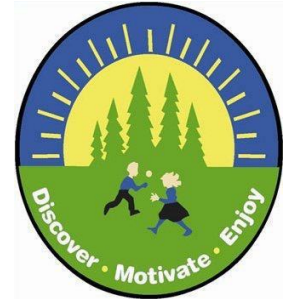
Action BI to post on website

2594 Governing Board Diversity Indicators (form)

The responses were shared with the governors prior to the meeting.

The governors reviewed the data and the results that were shown. The results did not come as a surprise to the board. There is some level of diversity but it is limited mainly due to the area demographics.

A discussion was held whether the data should be published on the website as due to being a small board people could be identified and this could be a conflict with GDPR. The majority stated that they would be happy for the data to be published but at least one governor expressed concerns.



Action - BI to speak to Governor support for advise

2595 Federation Vote

KG left the room at 3.59pm.

A discussion has had regarding the responses that were received from the consultation. The governors looked at the statistics for staff, parents and other stakeholders.

The governors shared their views on the decision to federate and discussed the options if the board voted for or against federation. The budget figures were examined.

The governors voted on the decision to federate

Number voting for federation - 7

Number voting against federation - 1

The governors have voted and the majority of the governors voted in favour of proceeding to a federation.

Emails have been drafted to be sent to parents, staff and stakeholders informing them of the outcome of both governing bodies.

Email to be sent out at 10am on Thursday 6/7/23 (coordinating with Bamford) to inform stakeholders of the outcome after the Bamford FGB meeting on the 5/7/23. Governors are keen for the message to be sent out as soon as possible. It was agreed that staff will be informed on the evening of the second vote and for the information to remain confidential until the email is sent at 10am on the 6/7/23.

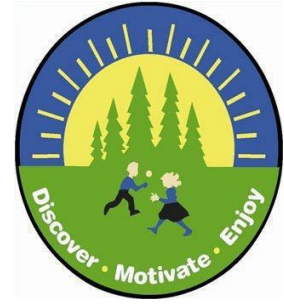
KGe rejoined the meeting at 4.20pm.

The board informed KG of the vote outcome. The board were reminded that this info remains confidential until the outcome of the second independent vote at Bamford.

2596 Finance overview

The finance documents were made available to the governors prior to the meeting.

The main document is based on the federation continuing after 1/1/24 as this is the current position that school is running. The alternative scenario of reverting to a full time head has also been modelled which was made available to the governors prior to the meeting.



A governor challenged that the budget showed an in year deficit and whether there is a need for a clear strategy to be in place to stop this occurring.

KG replied that the deficit is after a number of years and it is known that due to running a three class school the budget is always under pressure. It was discussed that there is lots of ambiguity in the figures. If we were in a position where the school was deemed to be in financial difficulty then the LA would step in and suggest ways of making savings. They would look at the same areas that the governors do when reviewing the budget - staffing, resources and spending. The governing body has agreed to take the strategic approach to preserve three classes. The structure is reviewed on a yearly basis. Spend has been high over the last period due to renewing and updating resources but these are now in place.

Governors discussed that the future plan would be to revert back to having a finance sub committee that can develop a strategy. KG informed the governors that the outgoing data is significantly better so this could be a marketing tool. A discussion was had about having an open day and whether this would be beneficial - this should be timed in October. A discussion was had about a professional photographer coming in and taking quality photos that could be used in marketing materials and to update the website - **Action to form a sub committee to review marketing and a strategy for the future. PO agreed to lead this committee.**



Governors were presented with the School Energy Contract Information and asked how they wanted to proceed.

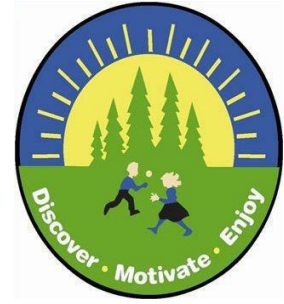
Governors voted unanimously in favour of continuing with the DCC contract due to the power they have to negotiate the best deals.

2597 Head teacher Report

The document was made available to the governors prior to the meeting.

National feedback was that the SATs papers were difficult this year. Governors gave feedback on the running of the SATs and how it was well managed and the children were reassured during them.

It was discussed that a meeting needs to be diarised to look at the finances and structure moving forward. If federation proceeds, a recruitment program to recruit a Senior Lead Teacher needs to be completed promptly. KG explained it will be up to the sub committee



to define the role but she would envisage some class responsibility and release time to support the school with a desirable SENCO qualification.

Action - KG to email governors for availability if federation proceeds

2598 Governors Visits

CNe and ECo visited on the 26/6/23 to complete a writing moderation - the report was made available to the governors.

2599 Safeguarding / Attendance / Child Protection / Child in Need

See Headteacher report.

2600 Risk Assessment - Alternative provision

KG reported that we have a child that accesses alternative provision and it has been in place a number of years. The child attends the provision in school time and is part of the child's LA plan. School has the responsibility of risk assessing the provision.

KG has risk assessed the provision. The risk is considerably reduced as the child is transported and accompanied by a parent at all times. We are grateful for this.

The need for this provision is documented in the OT report. The OT is responsible for monitoring the provision and maintaining the appropriateness of the specialist provision. A TA is attending approximately once every 6 months to observe and to ensure that the duty of care is completed. Each of the providers have appropriate RA in place and DBS checks are in place (we are waiting for certificate numbers but have a paper trail that confirms they are in place).

Governors asked if the TA had been to the provision.

KG confirmed that the TA had been on a visit.

2601 What have we done for the children of Grindleford School at this meeting?

Secured the consistency and stability within the school and Class 3

Voted to progress to federation subject to the meeting tomorrow night

Discussed the process of employment of staffing and moving forward depending on federation outcome

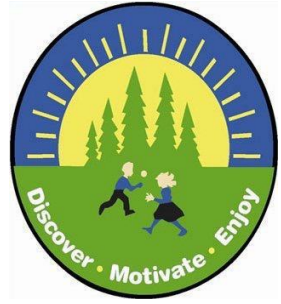
Reviewed the financial position and agreed that a strategy is needed

Agreed key Safeguarding policies

Satisfied that the safeguarding in place is good including for alternative provision

2602 Date of the next meeting

Tuesday 10th October 2023 3.30pm



Meeting closed at 5.30pm

Chair Neil Roden

Date