

Grindleford Primary School
Full Governing Body Meeting
Tuesday 28th November 2023 3.30pm

Meeting opened at 3.33pm

2618 Present

Kate Gemmell (Head Teacher)
Neil Roden (Co opted)
Ed Allaway (Parent)
Elizabeth Coe (Co opted)
Carolyn Downes (Co opted)
Peter O'Brien (Co opted)
Cynthia Nettell (LA)
Ben Carter (Parent)
Holly Moore (Staff)
Beccy Ibbotson (Clerk)

2619 Apologies

Holly Moore (Staff) needed for after school care.

2620 Declaration of interest in any agenda items for this meeting

No declarations were received.

2621 Minutes of the previous meeting 10th October 2023

2606 Return of signed declaration of interest - Actioned

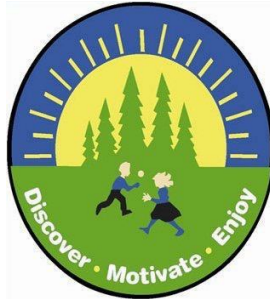
2607 Completion of self-evaluation form & analysis - Actioned

2592 2579 2570 2607 Bib placed an article in the Grindleford News and advertised the open day through preschool - Actioned

2612 SIP / School Context (SEF) -Documents to be finalised - On agenda

CNe confirmed that she was happy to continue to be the named governor for Health and Safety and part of the Headteacher Performance committee.

The Full Governing body accepted the minutes as a true record.



2622 Policy Review

Pay Policy

The new policy and supporting documents were sent to governors on the 24/10/23. Email approval received.

The policy was reviewed and unanimously agreed by all governors.

EYFS Policy

The policy was made available to the governors prior to the meeting.

The policy was reviewed and unanimously agreed by all governors.

Pupil Premium

The document was made available to the governors prior to the meeting.

The document was reviewed and unanimously agreed by all governors.

Maternity, paternity, parental and adoption leave schemes

The policy was made available to the governors prior to the meeting.

The policy was reviewed and unanimously agreed by all governors.

EYFS Provision Inside and Outside RA

The document was made available to the governors prior to the meeting.

The document was reviewed and unanimously agreed by all governors.

Governors suggested that DCC H&S should be advised to have a RA template for this area. Bib emailed the H&S team - Actioned.

2623 Chairs Report

The report was made available to the governors prior to the meeting.

No questions were raised.

2624 SIP and School Context Document

The documents were made available to the governors prior to the meeting.

KG confirmed that she had asked the Ofsted inspector if a SES was required. He confirmed that the School Context Document was sufficient.



The documents were discussed and agreed.

2625 Finance

- **Report Scrutiny**

The finance report was made available to the governors prior to the meeting. This is the final report for the GPS board finances before moving towards the federation.

A discussion was held regarding the report and what it details.

[Governors asked if there were any red flags areas.](#)

It was confirmed that there were no areas of concern.

- **Additional Hours - payments and rates report review**

The reports were made available to the governors prior to the meeting.

The report was agreed by the governors.

- **Gifts and Hospitality Register Review**

The register was reviewed two gifts have been received by the school

A new fence to the Trim Trail was supplied and installed by the Noble family.

Two new cupboards situated in the hall were financed by Councillor Alistair Sutton.

Governors were asked for approval to employ a TA to work mainly in Class 1 for between 20 - 25 hours a week on a temporary contract. KG confirmed that the majority of the expenditure will be supported by the inclusion funding [REDACTED]. Also, existing staff are working extra hours which will reduce with an additional member of staff.

The advert has closed and there are three applicants who will be interviewed on the 11th December.

Governors discussed the costing and expense of the appointment but recognised it was a temporary contract.

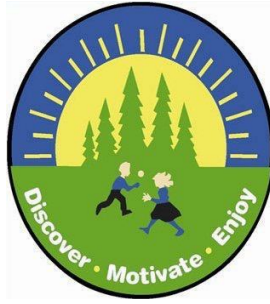
[REDACTED]

KG confirmed that she was seeking permission to interview with a panel of herself (Safer Recruitment trained) and Rachel Slack without the involvement of the governors.

Governors voted unanimously in favour of the appointment on a temporary basis and the interview panel.

2626 Discharge of Duties for Federation

The document was made available to the governors prior to the meeting.



Governors discussed one of the sentences at the end of the document and that it read that the Deputy HTs were going to be working across the schools. The rewording on the sentence was agreed as follows -

In order to ensure strong management, a new leadership team comprising the Executive Headteacher has been appointed to work across both schools and a Deputy Headteacher at each school.

The amendment was made. Bamford to be informed of the change - Actioned.

The document was reviewed and approved.

2627 Inventory Review

The inventory report was made available to the governors prior to the meeting. The governors reviewed the document and BI confirmed that all the new IT products were included.

The report was reviewed and approved.

2628 Liabilities List

The liabilities list was shared with governors, this is a working document until the end of December. Governors named several contracts to be added to the document - Actioned

2629 Training update

NR, EC, CN, EA completed Prevent Duty Training - **Action PO, BC**

NR, CN, CD, PO, EA completed Safeguarding training. Email with the link to the training sent to all governors for completion- **Action BC**

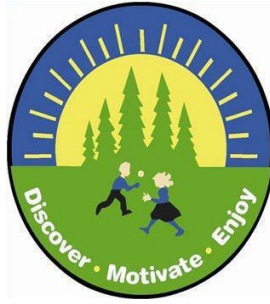
2630 Safeguarding / Attendance / Child Protection / Child in Need

A detailed review of the Safeguarding, Attendance, Child Protection and Child In Need was completed by Ofsted during the inspection.



KG met with the new Safeguarding Governor and the report was made available to the governors.

SCR review was completed on 16th October 2023 by NR and 14th November 2023 by Christine Webster (Chair of Bamford FGB) the visit reports were made available to the governors prior to the meeting.



2631 Ofsted Update / Any other business

KG explained that this is not a published piece of information.

A discussion was had regarding the feedback that was received from the inspector in the feedback meeting. The governors reviewed the comments made and the provisional outcome.

[REDACTED]

[REDACTED]

The SG Governor highlighted the SIP tasks to be completed H&S Welfare Audit and RA Safe Opening of the School - **Action BI**

KG gave feedback to the governors about the open forum that took place last night led by Eyam and Baslow. The meeting focused on looking at the environment of small schools and how the future looks. They were exploring the possibility of forming a MAT in the Peaks and Dales and were asking for other ideas and options. There was a lot of caution from the majority in the meeting regarding MAT. There was more of a consensus to work towards collaboration.

As a board we want to engage and listen to what the other local schools are thinking but it was agreed that the priority of GPS was the need to stabilise.

2632 What have we done for the children of Grindleford School at this meeting?

Agreed and reviewed the spend of our Pupil Premium funding

Agreed the appointment of a temporary teaching assistant to support the team

Acknowledged that Safeguarding is good and an ongoing priority

Acknowledged the contributions of the staff and pupils during the current Ofsted inspection

Reflected on the preliminary Ofsted feedback

KG expressed her thanks to the board.

2633 Date of the next meeting

Federation Governors Meeting 10/1/24

Meeting closed at 5.16pm

Chair Neil Roden