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The Peak Federation GOVERNING BODY

Committee: Curriculum, Teaching & Learning

Date: 29.01.24

Chaired By: Christina Webster

Clerked By: Jen Chapman

Present:	Apologies for Absence:
	Christina Webster
Kate Gemmell	Cynthia Nettell
Jen Chapman	Elizabeth Coe
Anna Crease	
Holly Moore	
Ben Carter	

Agenda Items:	
1	Apologies for absence Received from CW, CN, EC
2	Declaration of business interests none
3	Minutes of previous meeting & Matters Arising The Governing Boards of Bamford Primary School and Grindleford Primary School were dissolved on 31 st December. This is the first meeting of the new CT&L committee of The Peak Federation.
4	Curriculum focus – Predicted Data KG talked through the overviews. Small cohorts are most likely to have a significant effect on outcomes. Grindleford have a small cohort and will likely be suppressed. It was noted that the 2024 assessment cohort did not sit KS1 SATs due to 2020 lockdown so it is hard to assess progress. There is also a significant number of SEN needs in Grindleford and Bamford cohorts. It was noted that next year's year 6 cohort for Bamford is also small so will be potentially challenging in terms of data.
5	Staff expertise and Subject responsibilities JC audited the staff to record the expertise and strengths of the teaching body. KG stated that the aim is to share the subjects out to access more subject expertise across the federation with the use of small teams of staff across the two schools. Computing is an area that staff feel they need more support - KG suggested that RF to offer support to the rest of the team – ACTION RF
6	Set Governor responsibilities and visits for upcoming year KG fed back that the staff had discussed and agreed key lead staff members for each core subject and small teams for the rest of the subjects. This list will be finalised within the next few weeks.
7	Future agenda priorities

	KG stated that RF's subject responsibilities will need covering once he retires at the end of the 2024. Bamford need to look at how best to cover Y5/6 next academic year.
8	Approve Policies
8a	Dojo DPIA – accepted. Discussed the protective measures in place to ensure children and staff are protected. B Carter stated that school may need to think of a contingency plan in the future for parents that need to access important information that are only available on Dojo. KG stated that we need to be mindful of staff workload – Dojo offers a much more streamlined method of communication for staff and all other important info goes on the website.
9	AOB – ACTION JC - Form for governors –Suggest dates for next meetings Monday 4 th March @4.30pm 6 th March@ 4.30pm Monday 18 th or 20 th March@4.30pm. ACTION - JC to send out to all CT&L governors. KG proposed that the first scrutiny subject will be maths.

SUMMARY OF RECOMMENDATIONS OR DECISIONS
(FURTHER DETAILS/RELEVANT PAPERS ATTACHED)* (* Delete as appropriate)

Summary of Key Points to be noted by the Governing Body:

Decisions/Recommendations to be considered by the Governing Body:

Agreed Date of Next Meeting: TBC
Focus –

These minutes are agreed by those present as being a true record.

Signed: (Chair of Committee) **Date:**

Signed: (Chair of Governors) **Date:**